

## **Guidelines For Detention Review Requests**

- 1. Juvenile and parent should sign the request.**
- 2. Wait at least five (5) working days after initial court hearing, before submitting request, unless instructed otherwise by hearing officer.**
- 3. Turn your request in to the Central Control Manager, in order to facilitate documentation of requests submission.**
- 4. Your Request for Detention Review should include the following information.**
  - a. The impact of detention.**
  - b. Positive activities you are actively involved with in our community.**
  - c. Make sure your intake officer's name is correctly spelled.**
  - d. Review the request for meaning, spelling and grammar.**

**ALLEN SUPERIOR COURT  
FAMILY RELATIONS DIVISION  
JUVENILE PROBATION DEPARTMENT**

**REQUEST FOR DETENTION REVIEW**

Juvenile's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

**Review Requested By: (Both Signatures Required)**

Juvenile: \_\_\_\_\_

Parent/Custodian: \_\_\_\_\_

**Reason For Requesting Detention Review:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Sent To Intake: \_\_\_\_\_ Date Received By Intake: \_\_\_\_\_

\* \* \* \* \*

**FOR INTAKE OFFICER'S USE ONLY**

Charge(s) Pending: \_\_\_\_\_

Last Hearing Date/Type: \_\_\_\_\_

Next Hearing Date/Type: \_\_\_\_\_

**Intake/Field Officer's Recommendation: (Circle One)**

Grant Review Hearing

Deny Review Hearing

**Reason For Recommendation:**

\_\_\_\_\_  
\_\_\_\_\_

**Detention Review Hearing GRANTED/DENIED.**

\_\_\_\_\_  
Magistrate

Allen County Juvenile Center Notified: \_\_\_\_\_, 200 \_\_\_\_\_